

**Rochelle Park Board of Education
 Regular Meeting-7:30 P.M.
 October 8, 2015**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Mark Scully, Vice President		
Mrs. Shirley Abraham		
Mr. Sam Allos		
Mrs. Arlene Ciliento Buyck		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Robert J Esposito, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Brian Cannici, Principal
- Mrs. Cara Hurd, Director of Curriculum, Instruction, & Special Projects
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

IV. Superintendent’s Report

- **Violence and Vandalism Report**

V. Principal’s Report

VI. Director of Curriculum, Instruction, and Special Project’s Report

VII. Building and Grounds Supervisor’s Report

VIII. Public Questions on the Resolution’s and Open Public Forum (Any Item)

During this portion of the meeting, the residents are invited to address the Board regarding not only agenda items, but on any questions, comments, or concerns that may be in respect to the operation of the district.

Motion by _____, seconded by _____, to open public comment at ____P.M.

Roll Call

MS SA SA AB ML DL JE

Motion by _____, second by _____, to close public comment at ____P.M.

Roll Call

MS SA SA AB ML DL JE

IX. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R10
POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

September 10, 2015 Regular Meeting & Executive Session

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2015 as listed:

<u>Enrollment</u>	<u>Left</u>	<u>Entered</u>
Midland School 496		1-PreK
Hackensack H.S. TBD		
Academies/Technical Schools TBD		
Totals		
<u>Pupil Attendance</u>	<u>Teacher Attendance</u>	
Possible Days 7387	Possible Days 816	
Days Present 7163	Days Present 809	
Days Absent 224	Days Absent 7	
% Present 96.9%	% Present 99.1%	
% Absent 3.1%	% Absent .09%	

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of September 2015 for the Rochelle Park School District.

Fire Drill September 29, 2015
Security Drill September 28, 2015

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for September 2015 on behalf of the Rochelle Park School District.

September 2015

Reported Cases: 1
Number of Cases open: 0
Number of Cases closed: 1
Number of Incidents determined to be HIB: 1

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

POLICY# 8461 REPORTING VIOLENCE AND VANDALISM

R5. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2014-2015 Midland School #1 Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

POLICY #5307 NURSING SERVICES PLAN

R6. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Service Plan and Emergency Action Plan for “A Sudden Cardiac Event” which includes staff protocol for the 2015/2016 school year.

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

POLICY #2340- FIELD TRIPS

R7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Sobeck, Mrs. Hani, Mrs. Coffey and Mrs. Shean to accompany the Kindergarten Classes to the Rochelle Park Firehouse on October 27, 2015 with a rain date of October 29, 2015. There is no admission fee for this trip.

Ms. Herter, Ms. Barbieri, Mrs. Geoffroy, Mrs. Pallouras, Mrs. Scarpa, Mrs. Holzman, Mrs. Zambrano, Mrs. Gomez, and Mrs. Genovese to accompany the Pre K Classes to DePiero’s Farm on October 27, 2015 at a cost of \$20.00 per student to be borne by the parents.

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

POLICY #0130 BYLAWS & POLICIES

R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the second reading and adoption of the following Policies and Regulation:

Policies

3322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices

4322 Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices

5330 Administration of Medication

5339 Screening For Dyslexia

5615 Suspected Gang Activity

5756 Transgender Students

8540 School Nutrition Programs

8550 Outstanding Food Service Charges

8820 Opening Exercises/Ceremonies

Regulation

R5330 Administration of Medication

Motion by _____seconded by _____

Roll Call

MS SA SA AB ML DL JE

POLICY #5120 NEEDS ASSESSMENT PUPILS

R9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placement for the 2015-2016 school year.

CASE# 07-06

CLASSIFICATION: ED

PLACEMENT: Inspirations for Youth & Families LLC

RELATED SERVICES: None

TRANSPORTATION: N/A

TUITION: \$35. Per hour 10 hours a week projected to be \$3,500.00

Motion by _____seconded by _____

Roll Call

MS SA SA AB ML DL JE

POLICY#2312 CLASS SIZE

R10. Whereas, the enrollment in the two Midland School Kindergarten sections exceed the number of students permitted under Title 6A for when only an appropriately certificated teacher is present, and

Whereas, the Superintendent of Schools has requested and received a waiver from the Executive County Superintendent to increase the number of students in each section provided a classroom aide is present during normal classroom instruction, and

Whereas, aides have been assigned to each of the two Kindergarten sections for this purpose, and

Whereas, this is a practice that has often been followed by Midland School in previous years due to fluctuations in Kindergarten enrollment, and

Whereas, this course of action meets with the standards set by the State of New Jersey for fiscal “economy and efficiency” in the operation of public schools, now

Therefore be it resolved, that the Rochelle Park Board of Education hereby authorizes the implementation of the Executive County Superintendent’s waiver.

Motion by _____seconded by _____

Roll Call

MS SA SA AB ML DL JE

PERSONNEL RESOLUTIONS P1-P8

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshops/conferences:

Maria Leccese to attend “Response to interventions: Practical strategies’ for intervening with student’s before they fall too far behind in Math” on November 17, 2015 in Fairfield NJ at a cost to the district of \$239.00 for registration.

Jennifer O’Brien (PE) to attend “NJ Association for Health, Physical Education Lake Conference for K-8 Physical Education” October 22-23, 2015 in Hardwick NJ at a cost of \$110.00 for registration.

Theresa Genovese to attend “Progress Monitoring & Reporting on IEP Goals” on November 10, 2015, in Edison NJ, at no cost for registration

Motion by _____seconded by _____

Roll Call

MS SA SA AB ML DL JE

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P2. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following list of substitutes for the positions named for the 2015-2016 school year at a rate of \$10.05 per hour.

Peggy Sue Iurato- Substitute Classroom Assistant

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

P3. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the following personnel for the 2014-2015 school year to the position stated below at \$19.30 per hour.

Elyce Shean- Substitute Latchkey Assistant
Phyllis Mocera- Substitute Latchkey Assistant

Motion by _____ seconded by _____

Roll Call

MS SA SA AB ML DL JE

***P4. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of Elizabeth (Beth) DeSimone as a Special Education Aide for the 2015- 2016 school year at an hourly salary of \$19.30 per hour, hours not to exceed 27.5 hours for part time position (no benefits).**

Motion by _____ seconded by _____

Roll Call

MS SA SA AB ML DL JE

***P5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of Elyce Shean as a Classroom Aide for the 2015-2016 school year at an hourly salary of \$19.30 per hour, hours not to exceed 27.5 hours for part time position (no benefits).**

Motion by _____ seconded by _____

Roll Call

MS SA SA AB ML DL JE

P6. RESOLVED: on the recommendation of the Superintendent, the Board of Education amends the resolution for breakfast supervision to read a rate of \$18.00 per day.

Motion by _____ seconded by _____

Roll Call

MS SA SA AB ML DL JE

POLICY #3141 RESIGNATION

P7. RESOLVED: that the Board of Education accepts the notice of resignation letter from Mrs. Ferla for the extracurricular position of Newspaper Club Advisor for the 2015-2016 school year effective immediately.

Motion by _____ seconded by _____

Roll Call

MS SA SA AB ML DL JE

POLICY #4431.1 – FAMILY LEAVE

***P8. RESOLVED: that the Board of Education does hereby approve the request of Mrs. Melanie Ferla to go on maternity leave effective February 11, 2016 until the end of the 2015/2016 school year. Mrs. Ferla will initiate the Family Leave Act starting in March 14, 2016 for a period of 12 weeks, after which Mrs. Ferla will have an unpaid leave for the remainder of the school year.**

Motion by _____ seconded by _____

Roll Call

MS SA SA AB ML DL JE

FINANCE AND INSURANCE-RESOLUTIONS F1-F12

Upon the recommendation of the Business Administrator to the Superintendent

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the October 2015 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 11	\$232,398.63
B. Regular Bills – Fund 20	
C. Capital Projects-Fund 30	1,664,621.36
D, Debt Service- Fund 40	
E. Food Service- Fund 60	75.00
F. Enterprise- Fund 61	
TOTAL DISBURSEMENTS	\$1,897,094.99

ATTACHMENT 1

Motion by _____, seconded by _____

Roll Call

MS SA SA AB ML DL JE

F2. RESOLVED, that the Rochelle Park Board of Education approves the October 2015, payroll in the amount of \$467,107.45.

Motion by _____, seconded by _____

Roll Call

MS SA SA AB ML DL JE

Transfers

F3. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for July and August 2015.

ATTACHMENT

Motion by _____, second by _____

Roll Call

MS SA SA AB ML DL JE

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's Reports for the months' of July and August 2015.

ATTACHMENT

Motion by _____, second by _____
Roll Call

MS SA SA AB ML DL JE

POLICY#6660- STUDENT ACTIVITY FUND

F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of September 2015.

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

MS SA SA AB ML DL JE

Payment of Goods

F6. WHEREAS, Central Pack Engineering Corp. was awarded the bid for the Infrastructure upgrade – Boiler & Heating Replacement and Sprinkler upgrade project to the Midland School; and

WHEREAS, Central Pack Engineering Corp. has submitted Payment Application #5 in the amount of \$ 1,044,989.04.

WHEREAS, Environetics Architects has verified that a review of the application finds it in conformance with the level of work completed to date.

NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$ 1,044,989.04.

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

F7. WHEREAS, Central Pack Engineering Corp. was awarded the bid for the Media Center Computer Room & Flexible Multi-Purpose Classroom Renovation project to the Midland School; and

WHEREAS, Central Pack Engineering Corp. has submitted Payment Application #3 in the amount of \$ 293,062.72.

WHEREAS, Environetics Architects has verified that a review of the application finds it in conformance with the level of work completed to date.

NOW THEREFORE BE IT RESOLVED that the Board approves this payment application in the amount of \$ 293,062.72.

Motion by _____, second by _____,
Roll Call

MS SA SA AB ML DL JE

F8. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the submission of the Middle School Locker Replacement at the Midland School to the State Department of Education as an “Other” Capital Project.

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

MS SA SA AB ML DL JE

F9. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approve the amendment of the Long Range Facility Plan to revise and add the following projects per the attached list

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

MS SA SA AB ML DL JE

F10. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves applications for Change of Use of Educational Space for the 2015-2016 School Year as per the following, applications will be forwarded to the County Office.

<u>Program</u>	<u>Room #</u>	<u>Change Result</u>
Self- Contained Pre-School	104 to 106	Program unchanged
Primary Resource Room	307 to 222	Shared room to small instructional space
Primary Resource Room	307 to 215	Shared room to small instructional space
Primary Resource Room	109 to 309	Individual Space to shared space
Primary Resource Room	209 to 224	Individual Space to shared space
Primary Resource Room	224 to 224	Individual Space to shared space

Motion by _____, seconded by _____
Roll Call

MS SA SA AB ML DL JE

POLICY#- SCHOOL NUTRITION

F11. WHEREAS, the Rochelle Park School District, as deemed necessary, sends students to out of district private schools for students with disabilities (PSSD) and WHEREAS, Youth Consultation Service, Inc. (“YCS”) operates PSSDs at various locations in New Jersey; and

WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSD's and

WHEREAS, the District does not require YCS to charge District students for the meals being provided.

NOW, THEREFORE, BE IT RESOLVED, as follows

Section 1. District Does Not Require Charges for Meals. The District's Board of Education resolves that it does not require YCS PSSD's to charge students for reduced and/or paid meals.

Section 2. Effective Date: Repealed This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of each inconsistency.

Motion by _____ seconded by _____

Roll Call

MS SA SA AB ML DL JE

POLICY#7510 USE OF FACILITIES

F12. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time as well as make adjustments due to construction.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Girl Scouts (Brownies)	Classroom	Every other Wednesday Oct-June	None
Girl Scouts	Classroom	10/1,10/15,10/29,11/12,12/3,12/17,1/7,1/21,2/4,2/18,3/3,3/17,3/31,4/21,5/5,5/19,6/2	None

Motion by _____, second by _____,

Roll Call

MS SA SA AB ML DL JE

IX. Reports-Community Action Items

2015 Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Jay Esposito	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Maria Lauerman	Sam Allos, Jay Esposito
Curriculum, Instruction, and Assessment	Mark Scully	Maria Lauerman, Dimitria Leakas

Legislative and Policy	Shirley Abraham	Arlene Ciliento-Buyck, Jay Esposito
Personnel/Negotiations	Sam Allos	Maria Lauerman, Mark Scully
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Mr. Scully
Technology & Community/Staff Relations	Dimitria Leakas	Maria Lauerman, Mark Scully
Liaisons:		
NJSB	Arlene Ciliento-Buyck	
Joint Boards	Dimitria Leakas	
Bergen County School Boards	Shirley Abraham	
Municipality	Sam Allos	
Community	Mark Scully	

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

MS SA SA AB ML DL JE

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

MS SA SA AB ML DL JE

X. Announcements

The next Regular Meeting will be held on Thursday, November 12, 2015 at 7:30 P.M. in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel/Legal, Student Discipline

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form with in a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MS SA SA AB ML DL JE

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.

Roll Call

MS SA SA AB ML DL JE

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.

Roll Call

MS SA SA AB ML DL JE

XII. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.

Roll Call

MS SA SA AB ML DL JE